 **Bland Management**

**PO Box 17022**

**Alexandria, VA 22302**

**703-379-2266 Phone**

**703-379-2267 Fax**

**Donation Request Form**

This form must be completed and returned to a McDonald’s

Restaurant or Mailed, Faxed or E-mailed to the address above at least 45 days prior to your event.

Name of Organization, Group or School:

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Contact Person:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone Number & Email Address:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Best Time to Contact You:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tax Exempt ID#:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Type of Request/Donation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Event Title:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location & Date of Event:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Event Description & Number of Atendees:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Any Special Instructions:

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Bland Management is committed to helping organizations in our community; we take pride in giving back. We are only able to help groups in our area of Fairfax County, Fairfax City and Arlington County. All outside requests will not be considered.  Please fill out the donation form. We will review your request and get back with you in a timely manner once we make our decision. We try to give back to the community as much and as often as possible, we will consider all requests, however; we cannot honor all the requests we receive. In order to be fair to all organizations, the following guidelines must be followed:

**PLEASE NOTE THE FOLLOWING:**

**\* FOR NON PROFIT ORGANIZATIONS ONLY.**

**\* ALL DONATION REQUEST FORMS MUST BE ACCOMPANIED BY AN ORGANIZATION**

**LETTERHEAD.**

**\* ALL DONATION REQUEST FORMS MUST BE RECEIVED 45 DAYS PRIOR TO YOUR EVENT IN**

**ORDER TO BE CONSIDERED.**

**\*A RECEIPT ON ORGANIZATION LETTERHEAD MUST BE PROVIDED UPON RECEIPT OF THE DONATION.**

**\* THIS IS ONLY A REQUEST FOR A DONATION**